

# Restroom Checklist

## Daily Check

- Are there any toilets overflowing/ unflushed?
- How is the smell?
- Are the trashcans overflowing?
- Is the floor clean without any trash sticking into it.
- Are the countertops dry?
- Are the doors, doorknobs or dirty/wet
- Sufficient supply of:
  - o Toilet paper
  - o Paper towel/cloth towel
  - o Liquid soap

## Monthly check:

- Is there buildup on sinks or in toilets?
- Are the walls clean?
- Are there any holes in the walls or ceilings?
- Are there any missing tiles in the ceiling or on the floor?
- Is anything in the bathroom broken?
- Are all dispensers working properly?
- Do my toilets and/or urinals leak?
- Do the appropriate doors lock when they're supposed to?
- Do my bathrooms offer enough privacy for each individual in the bathroom?
- How often do I have the bathrooms checked on?
- Is there an employee on every shift assigned to keep the bathrooms clean and stocked?
- Would I use the restrooms I'm asking my customers to use?